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ative English text of this department Notification
(3)-7/97 dated 17-11-2000 as required under clause(3)
le 348 of the Constitution of India.

Government of Himachal Pradesh
General Administration Department
B-Section.

o. GAB-1A(3)-7/97

Dated 17-11-2000

Notification

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor Himachal Pradesh in consultation with the Himachal Pradesh Public Service Commission is pleased to make the Recruitment and Promotion Rules for the post of Personal Assistant, Class-III (Non Gazetted) in Governor Secretariat, Himachal Pradesh as per Annexure "A" attached to the Notification, Namely:-

Short title and
Commencement

1. (1) These rules may be called
Himachal Pradesh Governor's
Secrett. Personal Assistant (Class-III)
Non-Gazetted Ministerial Services
Recruitment and Promotion Rules
2000.

- (2) These Rules shall come into
force from the date of
publication in the Rajpatra,

Repeal and Seving

2. (1) The Recruitment and Promotion
Rules in respect of Class-III
(Ministrial Services) of
Governor's Secretariat Himachal
Pradesh notified vide this
department Notification No.
9-7/73-GAB dated 5-12-1973
are hereby repealed to the
extent these are applicable
to the post of Personal Assistant.

- (2) Notwithstanding such repeal,
any appointment made or any
thing done or any action
taken under the rules so rep-
ealed under sub-rule (1) Supra
shall be deemed to have been
validity made or done or
taken under these rules.

By order,

Commr.-cum-Secretary (GAD) to the
Government of Himachal Pradesh.

dated 17-11-2005

Endst.No. GAB-1A(3)-7/97

1. The FC-cum-Secretary(Fin) Govt. of H.P. Shimla-2.
2. The Commr.-cum-Secretary(Pers), Govt. of H.P. Shimla-2.
3. The Secretary to Governor, Himachal Pradesh, Raj Bhawan Shimla-2, alongwith five spare copies.
4. The Secretary, H.P.Public Service Commission, Shimla-2. alongwith three spare copies.
5. The Addl. Secretary(GAD-C), H.P.Sectt. Shimla-2.
6. Sr. Law Officer, Law Deptt. H.P.Sectt. Shimla-2.
7. The Controller, Printing and Stationery, Shimla-5 for publication in Rajpatra alongwith three spare copies.

Addl. Secretary(GAD) to the
Govt. of Himachal Pradesh.

ANNEXURE-A

COMMITMENT AND PROMOTION RULES FOR THE POST OF PERSONAL ASSISTANT
NON-GAZETTED CLASS-III IN THE GOVERNOR SECRETARIATE HIMACHAL
PRADESH.

- | | |
|---|---|
| 1. Name of the post | Personal Assistant |
| 2. Number of posts | 2 (Two) |
| 3. Classification | Class-III (Non-Gazetted)
Ministrial Services |
| 4. Scale of Pay | 6400-200-7000-220-8100-275-
10300-340-10640. |
| 5. Whether Selection post
or non selection post | Non Selection. |
| 6. Age for direct
recruitment | NA |
| 7. Minimum Educational
& other qualifications
required for direct
recruits. | NA |
| 8. Whether age and educational
qualifications prescribed
for direct recruits will
apply in the case of the
promotees. | NA |
| 9. Period of probation, if any. | Two years subject to such further
extension for a period not exceeding
one year as may be ordered by the
competent authority in special
circumstances and reasons to be
recorded in writing. |
| 10. Method of recruitment,
whether by direct
recruitment or by promotion,
deputation, transfer and the
percentage of vacancies to
be filled in by various
methods | 100% by promotion. |

11. In case of recruitment by promotion, deputation, transfer, grade from which promotion/deputation/transfer is to be made.

By promotion from amongst the Sr. Scale Stenographer who possess six years regular service or regular combined with continuous adhoc (rendered upto 31-3-98), service in the grade, failing which by promotion from amongst the Sr. Scale Stenographer with eight years regular service or regular combined with continuous adhoc (rendered upto 31-03-1998) service combined as Sr. Scale Stenographer/Jr. Scale Stenographer failing both by promotion from amongst the Jr. Scale Stenographer with eleven years regular service or regular combined with continuous adhoc (rendered upto 31-3-1998) service in the grade

(1) In all cases of promotion, the continuous adhoc service rendered in the feeder post upto 31-3-1998, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these rules for promotion subject to the condition that the adhoc appointment/promotion in the feeder category had been made after following proper acceptable process of selection in accordance with the provisions of R & P Rules, provided that:

(i) in all cases where a junior person becomes eligible for consideration [by virtue of his total length of service (including the service rendered on adhoc basis upto 31-3-1998) followed by regular service/appointment in the feeder post in view of the provision referred to above, all persons senior to him in the respective category/post/cadre shall be deemed to be eligible for consideration and placed above the junior person in the field of consideration;

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least years or that prescribed in the R & P Rules for the post whichever is less;

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person(s) junior to him shall also be deemed to be ineligible for consideration for such promotion.

EXPLANATION :- The last proviso shall not render the junior incumbents ineligible for consideration for promotion if the senior ineligible persons happened to be ex-servicemen recruited under the provisions of Rule-3 of Demobilised Armed Forces Personnel (Reservation of vacancies in Himachal State Non-Technical Services) Rules, 1972 and having been given the benefit of seniority thereunder or recruited under the provisions of Rule-3 of Ex-servicemen (Reservation of Vacancies in the Himachal Pradesh Technical Services) Rules, 1985 and having been given the benefit of seniority thereunder.

(2) Similarly in all cases of confirmation continuous adhoc service rendered on the feeder post upto 31-3-1998, if any, prior to the regular appointment against such post shall be taken into account towards the length of service, if the adhoc appointment/promotion had been made after proper selection and in accordance with the provision of the R & P Rules;

Provided that inter-se-seniority as a result of confirmation after taking into account, adhoc service rendered upto 31-3-1998 as referred to above shall remain unchanged.

12. If a Departmental Promotion Committee exists, what is its composition

As may be constituted by the Govt. from time to time.

13. Circumstances under which the HPPSC is to be consulted in making recruitment

As required under the Law.

14. Essential requirement for a direct recruitment

NA

15. Selection for appointment to post by direct recruitment

NA

16. Reservation

The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/ Scheduled tribes/Backward Classes/other categories of persons issued by the Himachal Pradesh Govt. from time to time.

17. Departmental Examination

NA

18. Powers to Relax

Where the State Government is of the opinion that it is necessary or expedient to do so, it may, order for reasons to be recorded in writing and in consultation with the H.P.P.S.C., relax any the provisions of these Rules respect to any class or category of persons or posts.